



Process Walk

One Piece Flow



HANDSON



Process
Walk OFF

Instructions:

1. In pairs, have a walk to the production area, shop floor, warehouse, store floor, hospital area.
2. Print the Process Walk (Gemba Walk) template and complete the header: Business Unit, Work area, who is assessing and when.
3. Perform a Gemba Walk focused on WIP accumulation in between stations and/or process steps. Consider looking for Inventory (WIP) and Overproduction Waste.
4. Consider that the process observed may not apply to the one piece flow concept. Consider also that the process may be a “small-batch flow”.
5. Identify if there is Internal Lot Size (Transfer batch).
6. Try to identify if the stations receive excessive/not required materials and if the stations generating the finish products accumulate excessively.
7. Try to identify if it is possible to build a smoother, connected flow between each process step by targeting the flow and WIP buildup within the workstations.

