



Gemba Walk

Pareto



Instructions:

1. Visit the Production or Service floor.
2. Focus on one process.
3. Observe the downtime.
4. Classify the downtime types
5. Measure frequency and time (minutes or seconds)
6. Prepare a Pareto diagram based on the results
7. Calculate the 80/20
8. Any initiatives to reduce or eliminate the 20% of downtime causes?
 - Calculate current cost of downtime. Use labor cost and OEE.
 - Does the initiatives to improve are worth the cost of downtime?

